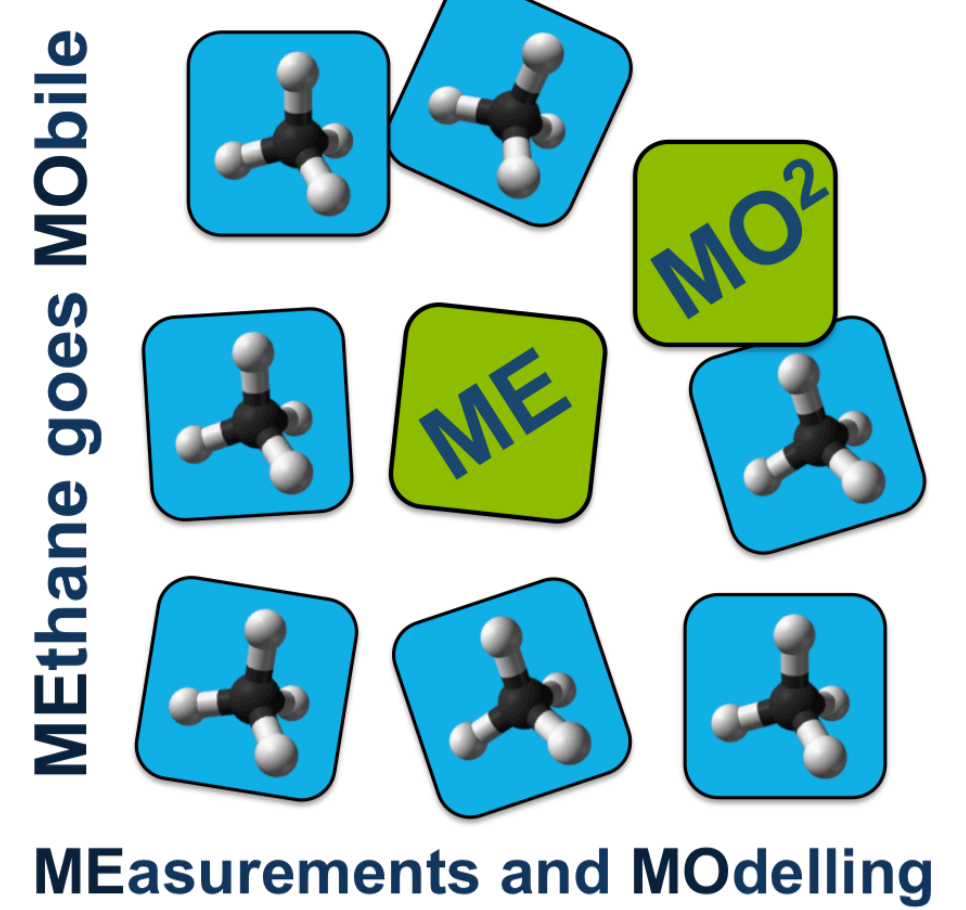


# Starting an EU project – lessons learnt from the first year of MEMO<sup>2</sup>

MEthane goes MObile – MEasurements and MOdelling



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## AIM of MEMO<sup>2</sup> as an H2020 ITN-ETN:

MEMO<sup>2</sup> will develop and implement unique small-scale mobile measurement and modelling systems for policy-relevant emission estimates through EU-wide research and training collaboration between academic and non-academic partners.

MEMO<sup>2</sup> will help to identify and evaluate CH<sub>4</sub> emissions and support mitigation measures by:

- I) Developing novel measurement and modelling tools and
- II) Educating qualified scientists in the use and implementation of interdisciplinary knowledge and techniques

## Pre-Proposal Phase



### Consortium

9 academic / 15 non-academic partners

- Get / keep them all involved
- Distribute the tasks and responsibilities
- Combine different cultures

### Finances

3.4 Million €

(25% research, 17% management)

- Plan research within a limited budget
- Negotiate distribution of management budget

### Writing

Call October – submission January

- Limited page number
- Short timeframe to organise writing
- Involve all partners but ensure consistency

## Post-Proposal Phase

### Communication

- Find suitable communication channels fitting to your project and your consortium
- Foster motivation, networking and the focus on overarching project goals
- Ensure adequate external communication

### Deliverables

- Choose deliverables which can have impact
- Ensure high-quality to make deliverables useful



### Data management

- Define which data will be produced and how they will be used and shared
- Ensure data to be FAIR
- Plan your data management beyond the project life time

### Time management

- Anticipate a realistic timing of tasks
- Implement a realistic time management in your project management
- Ensure adequate communication of deadlines

### Project management

- Define and implement routines, rules and processes for a day-to-day management
- Ensure an effective and efficient distribution of tasks and responsibilities
- Balance science -training -administration



### Risk management

- Be aware of possible risks
- Implement risk strategies and adequate monitoring right from the beginning
- Communicate risks at an early stage

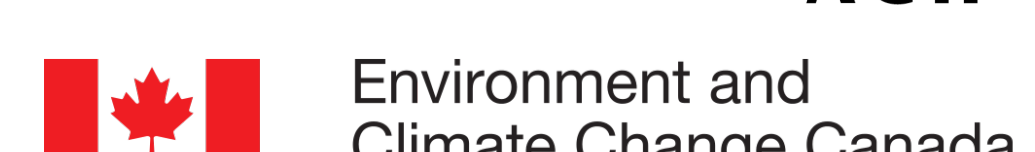
## Lessons learnt

- Recruitment always takes longer than expected and is crucial for the project
- Open communication and also internal outreach fosters engagement of partners from the beginning and throughout the project
- Personal contact helps to support a close connection with all partners, but realize that some partners will be less active than others
- Don't underestimate the time needed for discussion and making decisions
- Physical meeting time cannot be displaced 1by1 by emails or virtual meetings
- Independent from the size of the consortium you need a proper documentation and management of it
- Be aware of the "human" factors as power distributions, hierarchies, stereotypes, culture differences



Realize: it's TEAM work!

website



Further project partners: National Physical Laboratories (GB), SHELL (NL), Isoprime (GB), OonKAY(NL), Afvalzorg Deponie (NL), Viridor (GB), Whiffle Weather Finecasting (NL)